



DEFENSE LOGISTICS AGENCY  
DEFENSE LOGISTICS SUPPORT COMMAND  
8725 JOHN J. KINGMAN ROAD, SUITE 2533  
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY  
REFER TO

March 9, 2000

Memorandum of Agreement between Defense Logistics Agency, Navy Inventory Control Point, Naval Air Systems Command PMA 251 and Naval Air Systems Command Lakehurst

Subj: AIRCRAFT LAUNCH AND RECOVERY EQUIPMENT (ALRE) TECHNICAL,  
PROCUREMENT AND QUALITY MANAGEMENT PROCEDURES

A. REFERENCES.

1. DLAI 3200.1 Engineering Support Procedures for Items Supplied by Defense Logistics Agency and General Services Administration.
2. Defense Federal Acquisition Regulations (DFARS) Appendix E. DOD Spare Parts Breakout Program.
3. NAVICP-P Source Approval Information Book  
(<http://www.navicp.navy.mil/07/home073.htm>)

B. PURPOSE. This agreement provides guidance for establishing and maintaining requisite source approval requirements, quality provisions and technical data requirements used in the procurement of ALRE material by the cognizant procurement activities.

C. APPLICABILITY AND SCOPE. This agreement is applicable to Defense Supply Centers, Naval Air Systems Command (NAVAIR) PMA-251, NAVAIR Lakehurst and Navy Inventory Control Point (NAVICP) concerning procurement of ALRE material. The Scope of this MOA applies to all Defense Logistics Agency (DLA) Weapon System Designator Code 82N items procured to NAVAIR CAGE codes 80020 and/or 30003 drawings.

D. DEFINITIONS.

1. Engineering Support Activity (ESA). The military service organization designated as responsible for engineering support and technical decisions for a given part or component of the service. NAVAIR, Lakehurst is the ESA for ALRE.
2. Engineering Support Focal Point. Entry and exit point for DLA Form 339 (Request for Engineering Support) – NAVICP, Philadelphia. Focal point interfaces with DLA and ensures DLA Form 339 request is forwarded to the correct ESA and ensures that the information provided to DLA is appropriate and thorough allowing DLA to



proceed with the procurement action. Focal point also provides records and tracks associated timeliness and quality metric data.

3. DLA Maritime Lead Center. The DLA single Point of Contact and DLA team leader at the program level for assigned weapon systems. Develops and directs support concepts and plans to bring Integrated Logistics Support solutions to Service-managed systems in accordance with Service/DLA support goals and objectives. The Defense Supply Center Columbus (DSCC) is the Maritime Lead Center and as such has the responsibility for ALRE.
4. First Article Test (FAT). Testing and evaluating the first article for conformance with specified contract requirements before or in the initial stage of production.
5. Production Lot Test (PLT). Testing of a production lot sample to determine quality conformance in accordance with the contract.
6. Technical Data Requirement (TDR). A review process that is used to establish a complete technical data package which includes updating technical data to the latest specification, quality assurance (QA) requirements, and adds additional information as required.
7. Pre Award Survey (PAS). An evaluation by a surveying activity of a prospective contractor's capability to perform a proposed contract.
8. Source Approval. A requirement that prospective contractors must be approved by the ESA in accordance with the "Navy Blue Book," reference A.3, prior to award. The Navy may determine source approval through a technical review and survey of the contractor.

#### E. REQUIREMENTS.

##### 1. Technical Data Requirements (TDR).

###### a. DLA TDR Requests.

- (1) TDR requests are required for all 82N items procured to NAVAIR CAGE codes 80020 and/or 30003 drawings. TDRs must be requested for every ALRE procurement, regardless of the last time a procurement was made.
- (2) The procuring activity will identify the TDR data and drawing revision currently available for procurement.
- (3) TDR requests will be issued via a DLA 339 and may be submitted via email to NAVICP with an information copy to NAVAIR, and are to include a 339 Case Number.

b. Navy TDR Responses.

(1) Response time shall be 30 days or less.

(2) TDRs will include:

(a) Identification number and date for the TDR.

(b) Quality Assurance/Quality Control requirements.

(c) Latest revision or changes to drawings/specifications.

(d) Approved Sources if available. This may be provided with the 339 response.

(3) Email addresses for TDR requests will be provided by the Navy.

2. Quality Assurance/Quality Control Requirements.

a. Source Approval (Prior to Award).

(1) Source Approval is required for 82N items procured to NAVAIR CAGE codes 80020 and/or 30003 drawings where Acquisition Method Suffix Code (AMSC) of 'C' or other restricted code (i.e., B, K, M, N, S, V and Y) (see reference A.2.) apply or as specified in the drawing/TDR .

(2) If a proposed awardee has not previously been identified as an approved source, the procuring activity will issue a 339 requesting a determination whether the offeror meets or has met source approval requirements. Any survey of the offeror to determine source approval will be coordinated with Defense Contract Management Command (DCMC) and procuring contracting officer. If an offeror does not meet source approval requirements, NAVAIR shall provide specific information detailing the reasons for its determination.

b. Pre-Award Surveys (PAS). PAS notifications are to be sent to the Engineering Support Activity Focal Point via email at least 10 days in advance of the survey. DLA 339 Case Numbers are not required.

c. First Article Test (FAT).

(1) FAT requirements will be specified in the drawing/TDR. All test criteria (including acceptance criteria) will be provided in drawing / TDR. If Government FAT is required, the length of time required for testing and evaluation must also be specified in the drawing/TDR.

(2) DLA may waive FAT for a manufacturer if all of the following conditions are met:

- (a) Has manufactured and delivered same item within the last 3 years,
- (b) Has no unfavorable quality history, and
- (c) Has not proposed any changes to the processes identified in the technical data package or subcontractors used to manufacture successfully in the past.

(3) DLA has approval or disapproval authority for Contractor performed FAT-based upon test criteria specified in the drawing/TDR. DLA will not accept any FAT results that are outside the stated requirements. DLA will provide an information copy of the FAT report used to approve contractor production to NAVAIR. NAVAIR will notify DLA of any problems or concerns regarding DLA determination of FAT results.

(4) NAVAIR will provide a copy of the government performed FAT report to the DLA procuring activity.

d. Production Lot Testing (PLT).

(1) When Specified in the drawing/TDR PLT shall be incorporated into the contract by the procuring activity.

(2) The drawing/TDR shall indicate when NAVAIR performs the testing.

(3) DLA shall not waive any PLT requirement.

(4) NAVAIR PLT reports will be provided to DLA.

(5) If Government PLT is required, the length of time required for testing and evaluation must also be specified in the drawing/TDR.

e. Inspection and Acceptance (I & A).

(1) Inspections at Origin are mandatory for all 82N items procured to NAVAIR CAGE codes 80020 and/or 30003 drawings and Certificates of Conformance (COC) are not authorized.

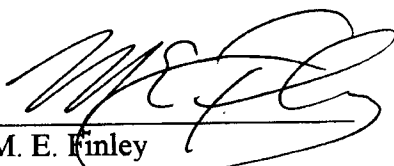
(2) Special ALRE I & A Clause (attached). This clause is required for all 82N items procured to NAVAIR CAGE codes 80020 and/or 30003 drawings. This clause shall be inserted in all solicitations and contracts for same.

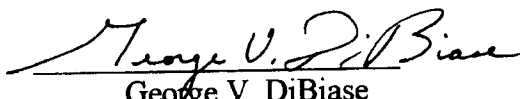
(3) A Certificate of Quality Compliance (COQC) is required for all 82N items procured to NAVAIR CAGE codes 80020 and/or 30003 drawings. Additional I & A requirements will be specified on the drawing/TDR. Copies of the COQC and I&A test reports will be provided to NAVAIR upon acceptance.

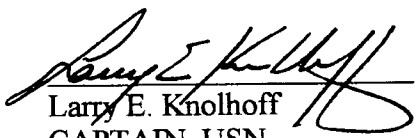
F. FUNDING. Engineering Support Activity costs associated with implementing this MOA will be covered by the funding provisions in Ref A.1.

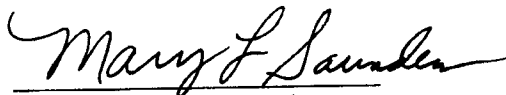
G. JOINT COMPLIANCE AUDITING. DLA and Navy will periodically conduct audits to determine compliance with this MOA.

H. DURATION OF MOA. This MOA is effective immediately upon signatures from all parties and may be modified or terminated only by mutual consent of all parties. This MOA may be superseded by higher authority. In such case, this MOA will be rescinded by agreement/signature of all parties.

  
M. E. Finley  
Rear Admiral, SC, USN  
Commander  
Naval Inventory Control Point

  
George V. DiBiase  
Director ALRE & SE 4.8  
Naval Air Systems Command

  
Larry E. Knolhoff  
CAPTAIN, USN  
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Defense Supply Center Columbus



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IN REPLY  
REFER TO DSCC-M

April 26, 2000

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Distribution of Aircraft Launch and Recovery Equipment (ALRE) Technical,  
Procurement and Quality Management Procedures Memorandum of Agreement  
dated March 9, 2000

Subject memorandum has been signed by all designated parties and is forwarded for  
record.

  
GARY W. WESTFALL  
CAPT, SC, USN  
By direction

Attachment:  
MOA dtd 09 MAR 00

Distribution:  
DLSC-L  
DSCR  
DSCP  
NAVICP  
NAVAIR LKE 4.8  
NAVAIR PMA-251  
DCMA-OB